



County Judge

CHAD SIMS

Harrison County

#1 Peter Whetstone Square, Room 314

Marshall, Texas 75670

903-935-8401

903-935-4853 Fax

Charlene Graff, Judicial Admin. Assist.

FILED FOR RECORD

2022 DEC 30 AM 11:08

ELIZABETH JAMES
CO. CLERK HARRISON CO

BY JB DEPUTY

Pursuant to Chapter 551 of the Texas Government Code requiring governmental bodies to give notice of their meetings, this is to advise that a **REGULAR** meeting of the **Harrison County Commissioner's Court** will be held at 9:00 a.m. on the 3rd day of January, 2023, in the Commissioners' Courtroom at the **Harrison County Historic Courthouse** in Marshall, Texas, at which time the Commissioners' Court will consider all matters pertaining to Harrison County business and grant authorization for the County Judge to execute any and all documents as may come before said Commissioner's Court for approval, including by way of information but not limitation, the following matters:

INVOCATION

PLEDGE OF ALLEGIANCE:

AMERICAN FLAG

TEXAS FLAG: "Honor the Texas Flag; I Pledge Allegiance To Thee, Texas, One State Under God, One and Indivisible"

ANNOUNCEMENTS:

PUBLIC COMMENTS – AGENDA ITEMS ONLY

DECLARE A QUORUM PRESENT:

CALL TO ORDER:

AGENDA

A. AUDITOR:

Administrative Report: No action to be taken ---- Submission of financial reports.

1. Consideration and approval regarding Line Item Transfers.
2. Consideration and approval of payment of Regular Bills.
3. Consideration and approval of Payroll for December 22, 2022.
4. Consideration and action subject to ratification in Open Court, the approval of the request of the Auditor's Office for the transfer of funds in the amount of \$300,000 for medical claim payments.

B. ROAD AND BRIDGE DEPARTMENT:

Administrative Report: No action to be taken — concerning status of construction, maintenance and repairs of county roads, bridges and right of ways; also concerning condition of equipment.

1. Consideration and approval of personnel changes for the Harrison County Road & Bridge Department.
2. Consideration and approval of the utility applications submitted to the Harrison County Road & Bridge Department as follows:

ETEX Telephone Coop	Dehart Road, CR 4507
ETEX Telephone Coop	Driskell Bridge, CR 4106
TOPS Pipeline, LLC	Tom Woodley Road, CR 3029
TOPS Pipeline, LLC	Harris Road, CR 3028
TOPS Pipeline, LLC	Piney Grove School Road, CR 3030
TOPS Pipeline, LLC	Harris Road, CR 3028
TOPS Pipeline, LLC	Boards Ferry Road, CR3026
City of Marshall, Texas	Five Notch Road, CR 1030
Gum Springs WSC	Smelley Road, CR 3601
Eastex Telephone Coop	Dixie Lake Ln, CR 1127

3. Consideration and action regarding the approval of the two (2) year Road Construction and Maintenance Bond No. BX0022951 for Sweet Pea Lane (0.194 miles in the amount of \$29,010.00) located in the Noonday Estates Subdivision, the amended Declaration of Covenants, Conditions and Restrictions for the Noonday Estates Subdivision with the filing of said Plat.

4. Consideration and approval of the "County Maintenance Certification" as of December 28, 2022 for the Harrison County Road & Bridge Department.

C. SHERIFF'S DEPARTMENT:

Administrative Report: No action to be taken — concerning statistics reflecting law enforcement activity; execution of civil responsibilities; jail population and location of and turnover in prisoners.

D. MAINTENANCE DEPARTMENT:

Administrative Report: No action to be taken — concerning repairs and maintenance performed upon county owned premises and equipment; status of ongoing projects, and information concerning planned projects.

E. INFORMATION TECHNOLOGY:

Administrative Report: No action to be taken — concerning the status of all existing/required communication and information services and equipment, including phones, computers, audio/visual aids and security equipment.

F. FIRE MARSHAL:

Administrative Report: No action to be taken — concerning status of OSSF permits; emergency management; solid waste site investigations.

G. PURCHASING:

1. Consideration and action subject to ratification in Open Court, the approval of the Award of Bid #2022-09 Right of Way Mowing Without Litter Removal to HX Farms, Inc. in the amount of \$235,337.04 to include full width mowing on all Harrison County maintained roads.

H. HUMAN RESOURCES:

I. TREASURER:

J. ELECTIONS:

K. NEW BUSINESS:

1. Consideration and action regarding the approval of the Imagine 360 Addendum to Claims Administration Agreement between Harrison County (Client) and Imagine 360 Administrators, LLC (Imagine360).

ADJOURN





CHAD SIMS, COUNTY JUDGE

This is to certify that at the time and date stamped hereon, the notice of a meeting, a copy of which is attached hereto, has been filed in my office, and posted on my official bulletin board in the Courthouse, as is required by Texas Government Code, Chapter 551.

Executed on: December 30, 2022

COUNTY CLERK
HARRISON COUNTY, TEXAS

(In accordance with Title III of the Americans with Disabilities Act, we invite all attendees to advise us of any special accommodations due to disability. Please submit your request as far as possible in advance of the program you wish to attend.)

**REGULAR MEETING OF THE COMMISSIONERS' COURT
HELD IN THE HISTORIC HARRISON COUNTY COURTHOUSE
MARSHALL, TEXAS
THIS THE 3RD DAY OF JANUARY, 2023**

BE IT REMEMBERED that at 9:00 a.m. on the 3rd of January, 2023, Regular Session in the Commissioners' Courtroom in the Historic Harrison County Courthouse in Marshall, Texas, for the purpose of transacting any and all business that may lawfully be brought before the same:

Invocation was led by County Judge

Pledge of Allegiance:

American Flag

Texas Flag: "Honor the Texas Flag; I Pledge Allegiance to Thee, Texas, One State under God, One and Indivisible"

The following were present:

Chad Sims,	County Judge
William Hatfield,	Commissioner, Precinct #1
Zephaniah Timmins,	Commissioner, Precinct #2
Phillip Mauldin,	Commissioner, Precinct #3
Jay Ebarb,	Commissioner, Precinct #4
Liz James,	County Clerk
Becky Haynes,	County Auditor

ANNOUNCEMENTS:

Declare A Quorum Present:

When the following were heard and the following Orders passed:

Call to Order by the County Judge, Chad Sims, at 9:02 a.m.

ITEM A: County Auditor: Becky Haynes gave Administrative Report: No action to be taken concerning Submission of financial reports. Exhibit-A

Item #1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve Line Item Transfers. No Line Item Transfers Submitted, No Exhibit.

Motioned by Comm. Ebarb.
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)
Order #2023- 01

Item #2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the payment of Regular Bills. Exhibit A-2

Motioned by Comm. Hatfield
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2023- 02

Item #3. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Payroll for December 22, 2022. Exhibit A-3.

Motioned by Comm. Mauldin
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2023- 03

Item #4. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the ratification in Open Court, request of the Auditor's Office for the transfer of funds in the amount of \$300,000 for medical claim payments. Exhibit A-4.

ITEM B: Road and Bridge Department: Luke Davis gave Administrative Report: -- concerning status of construction, maintenance and repairs of county roads, bridges and right-of-ways also concerning condition of equipment. Exhibit-B

Motioned by Comm. Timmins
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (5-0)
Order #2023- 04

Item #1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the personnel changes for December 15, 2022 through December 28, 2022, for the Harrison County Road & Bridge Department. Exhibit B-1.

Motioned by Comm. Ebarb
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2023- 05

Item #2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the utility applications submitted to the Harrison County Road & Bridge Departments as follows: Exhibit B-2.

ETEX Telephone Coop	Dehart Road, CR 4507
ETEX Telephone Coop	Driskell Bridge, CR 4106
TOPS Pipeline, LLC	Tom Woodley Road, CR 3029
TOPS Pipeline, LLC	Harris Road, CR 3028
TOPS Pipeline, LLC	Piney Grove School Road, CR 3030
TOPS Pipeline, LLC	Harris Road, CR 3028
TOPS Pipeline, LLC	Boards Ferry Road, CR 3026
City of Marshall, Texas	Five Notch Road, CR 1030
Gum Springs WSC	Smelly Road, CR 3601
Eastex Telephone Coop	Dixie Lake Ln, Cr 1127

Motioned by Comm. Ebarb
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)
Order #2023- 05

Item #3. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the two (2) year Road Construction and Maintenance Bond No. BX0022951 for Sweet Pea Lane (0.194 Miles in the amount of \$29,010.00 located in the Noonday Estates Subdivision, the amended Declaration of Covenants, Conditions and Restrictions for the Noonday Estates Subdivision with the filing of said Plat. Exhibit B-3.

Motioned by Comm. Ebarb
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)
Order #2023- 06

Item #4. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the "County Maintenance Certification" as of December 28, 2022 for the Harrison County Road & Bridge Department. Exhibit B-4

ITEM C: Sheriff's Department: Sheriff B.J. Fletcher gave Administrative Report: No action to be taken --- concerning statistics reflecting November 11 2022 to December 27, 2022 law enforcement activity, execution of civil responsibilities, jail population, also location of and turnover in prisoners. Exhibit C

Total Calls **2294** Criminal Reports (CID) **58** (Assigned Cases)

Arrest HCSO 70 (figure includes Deputies & booking Jailers)

Traffic Citations Issued **32** Mental **7**

Transport/Warrants Office **36** Transports
9,194 Mileage

Civil Process: Legal Documents Received **120**

Served: **59** Personal Service
14 Indictment Precepts served in Jail
20 Tax Postings
17 CCL/DC Postings
0 Harrison Central Appraisal District Tax Sales

Total Served **110**

Juror Notices NONE
Grand Juror Notices 0
12-28-2022 @ 1025 AM @ Jail Population: 230
11-30-2022 to 12-27-2022 Contract Inmates
Marion County (3) US Marshall (24) Total 27

ITEM D: Maintenance Department: Administrative Report: No action to be taken-- concerning repairs and maintenance performed upon county owned premises and equipment; status of ongoing projects, and information concerning planned projects. No Report Submitted

ITEM E: Information Technology: Administrative Report: No action to be taken--- concerning the status of all existing/required communication and information services and equipment, including phones, computers, audio/visual aids and security equipment. No Report Submitted

ITEM F: Fire Marshal: Sheriff B.J. Fletcher gave Administrative Report: No action to be taken.

Concerning on-site sewer facilities activity summary. 12-01-2022 to 12-27-2022. Exhibit F

Dispatched Calls:	138	Office Calls	186
Citations:	00	Inspections:	15
Fire reports requested	0	Fire cases recorded	26
Illegal Dumping Cases	31	Pickup order tickets for litter	12

Litter picked up (cubic feet)

Fire Marshal	1,875
Adult Probation	1,250
Willoughby	1,250
Sheriff	<u>1,250</u>
Team Total CF	5,625

ITEM G: Purchasing:

Motioned by Comm. Hatfield
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2023- 07

Item #1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the ratification in Open Court, the approval of the Award of Bid# 2022-09 Right of Way Mowing

Without Litter Removal to HX Farms, Inc, in the amount of \$235,337.04 to include full width mowing on all Harrison County Maintained Roads. Exhibit G-1

ITEM H: Human Resources: No Administrative Report Submitted - No Items submitted

ITEM I: Treasurer:

Elections: Administrative Report: concerning the status relating to election activities. No Action to be taken. No Administrative submitted

ITEM K: New Business:

Motioned by Comm. Timmins
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2023-08

Item #1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Imagine 360 Addendum to Claims Administration Agreement between Harrison County (Client) and Imagine 360 Administrators, LLC (Imagine 360. Exhibit K-1

ADJOURNMENT:

With no further business to come before the Court for consideration and action, the motion was made by Commissioner Mauldin and seconded by Commissioner Timmins to adjourn the meeting. Motion carried unanimously (5-0). Meeting adjourned at 9:23 A.M.

ATTEST:

**Elizabeth James, County Clerk
Harrison County, Texas**

**REGULAR MEETING OF THE COMMISSIONERS' COURT
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**Elizabeth James, County Clerk
Harrison County, Texas**